Dear Carrollton Families,

I trust you have received the letter from Mr. Kalkus. Recognizing that challenges are bound to arise in this new space, we pray for patience in navigating these waters together.

As I told students and teachers today, when we move to remote learning on Monday, March 16th, the Upper School schedule will run as usual, albeit virtually. Students are required to attend class via Google Meet, and teachers will be taking attendance at the beginning of each period. Students have reviewed how to do so in class, and teachers have received training on remote learning practices. Please find directions here: Google Joining Google Meet - Student/Parent Guide.

Although teachers have an 80-minute window during which to be in contact with students in a given period, teachers will choose what time within that window that the class will interact digitally or virtually. Teachers will set up group work, digital discussion boards, and post content on myCarrollton.

Attendance policies apply, and you should communicate, as usual, with Mrs. Vergara (lvergara@carrollton.org) if your daughter is unable to attend her virtual class. If your daughter has a doctor’s appointment, please scan and send the note to Mrs. Vergara to excuse the absence.

I will continue to support teachers in this virtual space, and the Upper School office will be operational. Since we do not know how long we will remain in a remote environment, teachers will be posting updates regularly.

Please let us know how we can help by reaching out to us via email or by phone. We will be forwarding our calls if we are not on campus.

Below are a few messages from the Upper School team:

STUDENT LIFE
Parents will receive absent notifications if their student has not logged into a class. Additionally, Mrs. Fernandez will be available through email and Google Meets throughout the school day. If you are absent or have a doctor’s appointment, please scan and send the note to Mrs. Fernandez (maf Fernandez@carrollton.org)

COLLEGE COUNSELING
Juniors: Parent College Meetings that have already been scheduled may have to be conducted online through Google Meets/Hangout. Additional meeting invitations will be sent through the Google calendar and may also take place online should the physical school be closed.

Seniors: College admission decisions will be released over the next three weeks. Please communicate with your college counselor via email all decisions. We will be available to discuss your choices online or through email. We know that many of you would love to visit or re-visit campuses before making your final decision in May. However, if that is not possible, you should take advantage of the online programming colleges are offering for admitted students. Our offer to help connect you to former students attending the colleges you are interested in still stands.

(mpatterson@carrollton.org and crecicar@carrollton.org)

ACADEMIC COUNSELORS
Academic Counselors are starting their parent/student meetings for course requests on Wednesday, March 18, 2020. Many, but not all appointments, have been scheduled. Please be patient with us as we are working on these dates currently. If you have already received an appointment time, we will also be sending you a link to conduct said meetings virtually via Google Meet. The link will also be sent via a calendar invite. Please note that all Carrollton students have access to Google Meet; therefore the meetings should only be conducted via this application. All meetings will be scheduled during school hours only. Also, please make sure all students are checking their emails regularly.

(ccenteno@carrollton.org and cgillingham@carrollton.org)

SOCIAL EMOTIONAL COUNSELOR: Please feel free to email Ms. Montero if you need to speak to a counselor. Meetings will be made through Google Hangouts during school hours, for which you will need a Gmail account to access. Students will also be able to reach Ms. Montero for individual meetings as needed; however, remember that these meetings are brief check-ins and do not replace ongoing therapy. Please feel free to email Ms. Montero for a list of provider referrals for any mental health concerns.

(pmontero@carrollton.org)
Our Lord has united our hearts by a bond that extends to all countries and knows how to draw us close together in Him and through Him.

--- St. Madeline Sophie Barat

Take care,

[Signature]

Hillary Feerick-Hillenbrand  
Upper School Head

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